



Banner Deliver Docket

To: AV Partners
 Perth Convention and Exhibition Centre
 21 Mounts Bay Road
 Perth, WA
 6000

(Delivery on loading dock, to AVP rigging office - between doors 3 & 4)

From:

Approved by - _____
 Signature: _____
 Date: _____
 Signed by (name): _____

Event Details:

Exhibition Name	
Stand Name	
Stand Number	
Onsite Client Contact Name	
Onsite Client Contact number	

After Event Details:

(Please tick the appropriate box)

Banner to be taken down after event and left at stand location.	<input type="checkbox"/>
Banner to be given directly to client representative immediately after take down.	<input type="checkbox"/>
Name: _____	
Contact Number: _____	
Banner to be collected within 1 week after event closure. Please notify us 24h before collection.	<input type="checkbox"/>
AVP to discard banner after event.	<input type="checkbox"/>
Banner to be couriered to the attached return address at clients expense.	<input type="checkbox"/>

Please note: Reasonable time needs to be given when collecting banners after an event.

Please liaise with the onsite AV Partners Project Manager in this regard.

PCEC, AV Partners and its contractors do not take responsibility for any loss or damage during storage.